

**CITY OF MONROE  
CIVIL SERVICE COMMISSION  
MINUTES OF THE SPECIAL MEETING HELD ON Thursday, July 31, 2014**



Minutes of the Special Civil Service Commission Special Meeting held on Thursday, July 31, 2014 at 8:00 a.m. in the First Floor Conference Room at Monroe City Hall.

**PRESENT:** President Vittoe, Commissioner Roberts and Crutchfield.

**OTHERS PRESENT:** Ken Laurain, Attorney  
Peggy Howard, H.R. Director  
Richard Smiley, Firefighter  
Joe Mominee, Deputy Public Safety Director  
Michael Foley, Firefighter Vice President  
Tom Moore, Director of Public Safety  
Jim Greene, Dykema Gossett Labor Attorney  
Thomas Ford, Firefighter President

**New Business.**

- a. Request from Donald Truesdell for a hearing regarding the Fire Chief Testing Process.

President Vittoe read the Non Disciplinary Hearing Request information from Donald Truesdell into the record.

It was moved by Commissioner Crutchfield and supported by Commissioner Roberts that Mr. Truesdell amend his complaint of the Non Disciplinary Hearing Request and then schedule a hearing and that this is not precedent setting.

Ayes: 3 Nays: 0  
Motion carried.

After discussion the Commission decided that Mr. Truesdell has until August 14, 2014 to amend his complaint and give any supporting documents and Peggy Howard will provide the conversion formula form other colleges and universities use also by August 14, 2014 and then August 28, 2014 is the deadline to respond. The final exhibit and witness lists will be due by September 1, 2014 and to submit them to the Clerk's Office.

- b. Approval of the Fire Chief Eligibility List

It was moved by Commissioner Crutchfield and supported by Commissioner Roberts that the Fire Chief Eligibility List be certified.

Ayes: 0 Nays: 3  
Motion fails

The Commission has decided to table the certification of the list until the August 20, 2014 special meeting

at 8:00 am.

- c. Request from Richard Smiley in reference to extending the duration of the current Fire Sergeants promotional list that expires on August 2, 2014.

No action was taken on this item.

- d. Request from Local 326 regarding a procedure for the Local to bring an issue before the Commission

It was moved by Commissioner Crutchfield and supported by Commissioner Roberts to begin the process of formulating a procedure and form for the Local to bring a request to the Commission. The Commissions Attorney was tasked with developing it.

Ayes: 3 Nays: 0  
Motion carried

**Public Comments.**

Manuel Hoskins, Fire Chief asked the Commission for clarification that “we do not have a Chief’s eligibility list and the Sergeants list is going to expire”. President Vititoe responded that the Chief’s list is not certified. Manuel also asked if the list will be certified at the September meeting. President Vititoe responded “that is correct”.

With no other business before the Commission, it was moved by Commissioner Crutchfield and supported by Commissioner Roberts to adjourn the meeting at 9:27 a.m.

Ayes: 3 Nays: 0  
Motion carried.

Michele Rinne  
Civil Service Secretary  
August 12, 2014